

January 28, 2018

Super Senior International Pickleball Association

Board Minutes of Conference Call on January 28, 2018

The following members were present:

President: Ford Roberson

Vice President: Tim Kuss

Secretary: Marc Rinehart

Treasurer: Fred Thompson

IFP Liaison: Alice Tym

Tournament Scheduler: Winnie L. Montgomery

Tournament Operations: Vicky Noakes - Absent/Traveling

*Membership: Mark Kellam (Non-voting)

*Webmaster: Dave Allenbaugh (Non-voting)

Meeting was called to order by the Secretary at 8:03 pm CST

Minutes of the December 28, 2017 meeting including the Treasurers Report were approved as published.

Meeting will follow the Agenda:

- Call to Order
- Board Members in Attendance
- Approval of previous meetings minutes and Treasurers Report
- Officer Reports and Updates
- Unfinished Business - Discussion Items
- Action Items from agenda - motions are made to put discussion items into actions.
- New Business - items that came up after the agenda was published that need immediate attention
- Adjourn

Officer Reports:

President

- Discussed Schedule –

- - England – concerned about this tournament with Clare – not much help from the Tournament Director – no promotion or coordination. Alice said Clare was working with Melissa to get it posted.
- - Dominican Republic has filled out form but we have not posted. Awaiting more information and a suitable date in December 2018.
- St. Jude still hasn't posted but now dates seem to be June 15-17, 2018. USAPA busy with other issues – National venue.

- Tournament Coverage - Regional Importance – updated Board coverage and all tournaments are now covered.

- Registration Numbers for all Arizona tournaments has been strong.

- Tournament Schedule Format – we changed the format for our East, West and Worlds to be: Men's Doubles/Women's Singles; Mixed Doubles and then Women's Doubles and Men's Singles. We need to suggest this 3 day format for other tournaments.

- Banners, Brochures, Pins - distribution schedule and methods. Need a better way to track who is sending items to TD's. Possibly a column on the spreadsheet as to who is doing it. Needs to do one mailing – Fred and Ford will work out the details.

- Tournament Travel Reimbursement Process - – the Board approved travel expense payments of Regional's and International- \$250.00 and \$150.00 to other tournaments. Total amount will be split by those who attend. These will be paid quarterly by the treasurer. Not paying for own tournaments or for Board to travel within their own State. No payments made to Jeff Stone or Melissa McCurley for assisting.

- Administration and Coverage for EAST – Peter and Ford, West – Ford and Jeff Stone, Worlds- Ford and Mark Depending on registrations for these we may be able to reimburse other Board members who attend and work the tournament.

- Update on compensating Staff positions as contract labor -\$150.00 a month starting in January 2018 for Webmaster, Membership Director, Support Coordinator, Finance Officer. These will be paid on a quarterly basis. Duties restated again for the record.

Contract Staff Position Responsibilities

Mark Kellam - Membership Director/Tournament Scheduler – Maintain membership records, member correspondence, membership renewals, edit and publish the newsletter, maintain/update the tournament schedule spreadsheet.

Fred Thompson - Finance Officer – Deposit income, pay bills, invoice tournaments, coordinate budget development, file forms, post monthly expenses to the spreadsheet, coordinate the online store with Pickleball Rocks.

Dave Allenbaugh - Webmaster – Develop and update the Website, make recommendations for website improvement, review content correctness, maintain website license.

Marc Rinehart - Support Coordinator – Maintain meeting minutes, maintain work list, collect agenda items and publish board agenda, produce and collect content for the newsletter.

No Compensation - Ford Roberson - Executive Director – Conduct and coordinate daily operations with the staff, maintain the strategic alliance agreement with USAPA, coordinate the operations of SSIPA tournaments, maintain relationships with tournament directors, provide recommendations to the board, evaluate the effectiveness of daily operations.

Board meetings – staff will be a part of board meetings for questions/answers, presentations and recommendations.

- Board Elections and annual board reorganization, officer elections. Board members rotate off - 2 in 2018, 2 in 2019 and 3 in 2020. Need to finalize concept – will need a lead time to get the procedures in place to brief the membership. Current Charter talks about October election with installment in January of each year. We will post these requirements in a February SSIPA Newsletter.

Vice President: Update - 2018 Colorado Pickleball Open – June 22-24, 2018 – 140 paid in 13 days being open. Possible exhibition with Scott Moore, Stephanie Lane and Enrique Ruiz.

Secretary:

- Group Facebook page continues to grow at 1238 members – 100 new since last month.
- We discussed By-Laws and nomination process for replacing and election of Board members. Secretary will send out the summary

again and solicit feedback on developing a logical, streamlined process that will be easy to follow and administer.

Treasurer: See Treasurers Report Below.

- Staff payments and travel reimbursement recommendation was made and approved under Presidents comments.
- Fred previously sent the January update on 2018 budget by OneDrive for Board Review.
- Treasurer researched our By-Laws and 501 c 3 requirements reference paying Contract positions - \$150.00 a month each - \$600.00 a month - \$7200.00 a year. It is legal and each will receive a 1099 for tax purposes – ok according to by-laws. Will be paid quarterly.
- May need a CPA in the future as accounting work load will increase.
- Update on Veteran pins (will be passed out on a trial basis Jan-Mar 2018 by SSIPA) – only handed out on mixed doubles day at Southwest Regional – Veteran Pin – some handed out – need better coordination with TD.

IFP Liaison: Alice

- Mexico on February 9th looks good.
- England – United Kingdom Open - The Spitfire Cup – don't understand why the TD is not responding.
- Kingston – Chuck MacDonald and Applying for IFP. Strong leadership for Canada Regionals and direction of Pickleball Canada
- Dominican Republic – needs more courts – also applied for a IFP – mid-December dates – Santo Domingo
- DR-China-Italy applying for IFP Membership
- Bainbridge Cup and direction of IFP – nothing decided so far
- Mike Hess now wants a tournament in Italy – more info later.

Tournament Coordinator: Winnie

- No reports from Delaware, Michigan – probably dead issues
- Winnie will attend Atlantic Regional to play and observe.
- Mid-America now up to 370 and 244 in the 60+ registrations.

Tournament Operations: Vicky (Absent)

***Membership – Mark Kellam –**

- Membership Software Package – waiting on cost quote from Memberleap. Monthly cost \$170 – \$190.00 a month. Some upfront cost – minimum of \$1800.00 for web site and custom conversion – all to be determined. Same program as used by USAPA and pt.com

- Discuss Purchase of 2 Laptops – 17” screens, 4 scanners, and 2 Printers, and wi-fi hotspot for tournament and administrative use. Board approved a max of \$4000.00 and spent \$3681.00

- 2018 tournaments are driving new memberships. We now have 1008 members. Our 1000th Member was Cynthia Beck, Mount Dora, Florida

- Top States
 - a. Arizona – 253
 - b. Texas – 133
 - c. Colorado – 81
 - d. Florida – 81
 - e. California – 72

- Mark discussed a grace period for renewals
 - a. Discussion on how long to hold membership open.
 - Expire Dec 2017 – 7, Jan 2018 – 15, Feb 2018 – 15
 - Above have been sent at least one email
 - b. Membership suggested a:
 - 30 days maximum
 - After 30 days:
 1. Mark as Inactive – no 2018 points accumulated
 2. Remove from mailing lists
 3. If they sign up again, points start from signup date (same as new members)

- Board approved grace period as Mark suggested.

***Webmaster - Dave Allenbaugh -**

- Invites comments from all Board members to improve content of the web page.

Unfinished Business - Discussion Items - None

New Business - None

Meeting was adjourned at 9:26 pm CST.

The next meeting will be scheduled at a later date by the President.

SSIPA TREASURER'S REPORT JANUARY 23, 2018

AVAILABLE FUNDS LAST REPORT 12-23-17 **\$34710.79**

EXPENDITURES SINCE LAST REPORT

COMPUTER EQUIPMENT AND SUPPLIES \$3681.79

MAILING \$9.75

INCOME SINCE LAST REPORT

PAYPAL MEMBERSHIPS

BANK TRANSFERS \$7000.00*

MEMBERSHIP CHECKS AND CASH SALES \$575.00

BANK BALANCE AS OF 1-23-18 \$38594.25

PAYPAL ACCOUNT BALANCE 1-23-18 \$33.63

OUTSTANDING TOURNAMENT PAYMENT-HOLIDAY CLASSIC \$746.00

---PAYMENT REMINDER EMAIL SENT

*SMALL AMOUNT OF MERCHANDISE SALES AND \$714 PAYMENT FROM USAPA SW REGIONAL INCLUDED

FRED THOMPSON

SSIPA TREASURER