

December 28, 2017

Super Senior International Pickleball Association

Board Minutes of Conference Call on December 28, 2017

The following members were present:

President: Ford Roberson

Vice President: Tim Kuss

Secretary: Marc Rinehart

Treasurer: Fred Thompson

IFP Liaison: Alice Tym

Tournament Scheduler: Winnie L. Montgomery

Tournament Operations: Vicky Noakes

*Membership: Mark Kellam (Non-voting)

Meeting was called to order by the Secretary at 8:03 pm CST

Minutes of the November 28, 2017 meeting including the Treasurers Report were approved as published.

Meeting will follow the Agenda:

- Call to Order
- Board Members in Attendance
- Approval of previous meetings minutes and Treasurers Report
- Officer Reports and Updates
- Unfinished Business - Discussion Items
- Action Items from agenda - motions are made to put discussion items into actions.
- New Business - items that came up after the agenda was published that need immediate attention
- Adjourn

Officer Reports:

President

- Discuss Purchase of 2 Laptops and 2 Printers, 2 -scanners and wi-fi hotspot for tournament and administrative use. Board approved a max of \$4000.00 and Mark Kellam will coordinate this purchase.

- Ford reviewed the East, West, Worlds operations - cost, TD, operations staff, referee coordinator – these will be paid positions in 2018.
- New tournament in Simi Valley, Presidents Cup – July 13-14, 2018 – will add SSIPA on December 29th. Plus a Canadian tournament and St. Jude. Not actively looking for anymore and just tying up some loose ends at this time.
- Board Tournament Coverage - banners, brochures, pins, travel expenses. Should pay expenses for Board representative to go to tournaments: the Board approved travel expense payments of Regional's - \$250.00 and \$150.00 to other tournaments. Mark K. will add a column on the master schedule or who the Board Representative will be at each tournament. Please advise Mark K. – ASAP of what tournaments you will be attending. The Board Rep will handle banners, brochures, and pins at each tournament.
- The Board discussed compensating Staff positions - contract labor - possible costs, Webmaster, Membership Director, Support Coordinator, Finance Officer. The Board approved that each of the 4 positions would be paid \$150.00 a month starting in January 2018 pending Fred Thompson's research of our By-Laws and 501 c 3 requirements. \$150.00 a month a piece - \$600.00 a month. - \$7200.00 a year.

Staff Position Responsibilities

Mark Kellam - Membership Director/Tournament Scheduler – Maintain membership records, member correspondence, membership renewals, edit and publish the newsletter, maintain/update the tournament schedule spreadsheet.

Fred Thompson - Finance Officer – Deposit income, pay bills, invoice tournaments, coordinate budget development, file forms, post monthly expenses to the spreadsheet, coordinate the online store with Pickleball Rocks.

Dave Allenbaugh - Webmaster – Develop and update the Website, make recommendations for website improvement, review content correctness, maintain website license.

Marc Rinehart - Support Coordinator – Maintain meeting minutes, maintain work list, collect agenda items and publish board agenda, produce and collect content for the newsletter.

No Compensation - Ford Roberson - Executive Director – Conduct and coordinate daily operations with the staff, maintain the strategic alliance agreement with USAPA, coordinate the operations of SSIPA tournaments, maintain relationships with tournament directors, provide recommendations to the board, evaluate the effectiveness of daily operations.

Board meetings – staff will be a part of board meetings for questions/answers, presentations and recommendations.

- The Board discussed making the web-master a non-voting member of the Board and sit in on Board meetings. The was approved and Ford will extend a verbal invitation to Dave Allenbaugh. We will also add a photo and bio on the SSIPA web page under Board of Directors.

- Budget Proposal - posting for 2nd half of 2017 will be posted on the web by Fred.

- Budget 2018 - Use budget framework developed for 2017 to complete 1st year cycle. Still reviewing and will forward later for a vote. Income projections, cost estimates, employee costs. See 2018 Budget developed by Fred and Ford – previously sent.

- Board Elections and annual board reorganization, officer elections. Board members rotate off - 2 in 2018, 2 in 2019 and 3 in 2020. Need to finalize concept – will need a lead time to get the procedures in place to brief the membership. Current Charter talks about October election with installment in January of each year. We will post these requirements in a February SSIPA Newsletter.

Vice President: 2018 Colorado Pickleball Open – June 22-24, 2018 at the Apex Outdoor Courts in Arvada. 12 courts available. Now all ages with a SSIPA embed.

Secretary:

- Facebook Page was added at Nationals and our Group Facebook page continues to grow at 1157 members.
- Veteran pins (will be passed out on a trial basis Jan-Mar 2018 by SSIPA

- The 2017 Recap of the tournaments is attached below. 1224 players and a total revenue of \$4931.00 – missing revenue from Lewis & Clark tournament.

Treasurer: See Treasurers Report Below.

- Fred previously sent an update on 2018 budget. Board approved the budget for 2018.
- Will send revised budget our in an xcel OneDrive file.
- All award paddles have been mailed and received as of December 26th.

IFP Liaison: Alice

- Update on Mexico in February – have 126 registered so far.
- No update on England – United Kingdom Open - The Spitfire Cup
- Kingston and Dominican Republic should be an IFP event. – Ford and Alice will coordinate.
- Thanks to Alice for continuing with the popular SSIPA Stars bios posted on the web and Facebook.

Tournament Coordinator: Winnie

- Rocky Clark – Atlantic is firm.
- Still awaiting feedback other TD's

Tournament Operations: Vicky

- Post card for 3 Championships – all completed.
- Vicky now working the Mid-South Regional

***Membership – Mark Kellam –**

- Membership at 837
- Arizona - 201
Texas - 111
Colorado – 69
Florida – 66
Canada – 20
UK – 2

- Membership Software Update

Conducting trial run (30 days) for Wild Apricot software

Package used by OKC and Austin PB Clubs (e.g. Vicky)

Software is almost perfect for us. Easy to use, Automated, Set up for PayPal, Limited administration requirements, Automatic renewal emails, Member search and group emails (e.g. newsletter or targeted area), Members can update own profile/passwords Access by web site or mobile device.

- Cost of this would be about \$230.00 a month.

- Open Items

System user id is email address – we have many 70+ couples that share same email address.

- Options:

Ask them to create a second email address

Create “couples” membership levels or a dummy email account.

- Interaction with PT.COM

Melissa /Greg working with us to validate SSIPA membership in pt.com

Greg testing now. It’s a bit different than what he uses for USAPA check, but still working through tests.

- IF can’t make work, assess if we should re-evaluate Member Leap software (what USAPA uses)

Similar monthly cost, high start up costs

I have not evaluated Member Leap for anything other than cost yet. Will start after first of year

Unfinished Business - Discussion Items - None

New Business - None

Meeting was adjourned at 9:32 pm CST.

The next meeting will be scheduled at a later date by the President.

SSIPA TREASURER’S REPORT December 23, 2017

AVAILABLE FUNDS LAST REPORT 11-22-17 **\$31974.28**
EXPENDITURES SINCE LAST REPORT

VETERAN/CIRCUIT PINS	\$3560.00
ADDITIONAL AWARD PADDLES/BANNERS	\$400.00
SANCTION FEES-EAST, WEST, WORLDS 2018	\$150.00
ANNUAL WEB HOSTING FEE	\$54.00
AWARD PADDLE AND OTHER MAILING COSTS	\$99.49

INCOME SINCE LAST REPORT

PAYPAL MEMBERSHIPS	
BANK TRANSFERS	\$6300.00*
MEMBERSHIP CHECKS AND CASH SALES	\$600.00

AVAILABLE FUNDS AS OF 12-23-17 **\$34710.79**

PAYPAL ACCOUNT BALANCE 12-23-17	\$942.87	
OUTSTANDING TOURNAMENT PAYMENT-HOLIDAY CLASSIC		\$746.00

*SMALL AMOUNT OF MERCHANDISE SALES INCLUDED

FRED THOMPSON
SSIPA TREASURER

Event	Cost	Cost Per Event	Shirt	Referee	Courts/Ball	Players	Ann Mem	\$ Mem	\$1 Paid
SPA 65+ 5-21 to 23-17	\$40.00		Included		18 - Pure II	287	61	226	\$323.00
Jeff Stone - jstone46@aol.com				630-688-6731					
Coronado 5-3 to 5-17	\$35.00	\$5.00	Included		8 - Pure II	89	37	52	\$143.00
Lon Krantz - lonkrantz@gmail.com					970-646-0390				
Don Grueser 330-283-4755 wdg@fuzziwigs.com									
Denton 5-9 to 11-17	\$30.00	\$10.00	\$10.00	\$10.00	16 - P7	139	64	75	\$258.00
Ford Roberson - fordroberson@gmail.com					325-280-0044				
Philadelphia 5-15 to 18-17	\$35.00	\$10.00			Pure II	118	19	99	\$163.00
Dan Wheeler 215-438-6382 dan2468@msn.com					610-637-6124				
Jeff Siegel - satanpa2001@yahoo.com									
Lewis & Clark 6-20 to 22-17	\$40.00	All Events	?		Pure II	90	0	0	\$0.00
Michael Wolfe - wolfemike@aol.com					360-335-1333				
Denver	\$30.00	\$10.00	\$10.00	\$5.00	6 - P7	165	40	120	\$267.00

7-18 to 20-17	Tim Kuss - tgkuss@comcast.net	tgkuss@comcast.net	303-815-8405						
Ruidoso 8-21 to 23-17	\$40.00	\$10.00	\$10.00	\$10.00	8 - P7	103	39	64	\$219.00
	Vicky Noakes - vickynoakes@gmail.com				405-206-3909				
Spain 9-15 to 17-17	\$48.00				949-742-0252	50	0	0	\$0.00
Georgia 10-23 to 25-17 SSIPA World					18 - Pure II 325-280-0044 678-603-2485	183	144	39	\$183.00
	Ford Roberson - fordvroberson@gmail.com								
	Peter Phelps - pmp12309@aol.com -								
					Totals	1224	404	675	\$1,556.00